

**Board of Selectmen Meeting**  
**April 19, 2018 at 7:30pm**  
**Town Hall Meeting Room**

In attendance: First Selectman Chris Spaulding, Selectman Stephan Grozinger, Selectman Brian Gordon, Town Administrator Jonathan Luiz, Administrative Assistant Randi Derene.

This meeting was recorded and minutes will be available online and in the Town Clerk's Office.

- 1- **Call to order** – The First Selectman called the meeting to order at 7:30 pm.
- 2- **Pledge of Allegiance** – led by Tammy Roberts
- 3- **Discussion/decision regarding the resignation of Theresa Brasco, Republican Registrar of Voters:** Selectman Grozinger moved to accept the resignation of Republic Registrar of Voters Theresa Brasco effective April 30, 2018. Selectman Gordon seconded. Motion carried unanimously.
- 4- **Discussion/decision regarding the appointment of Tammy Roberts as Republican Registrar of Voters:** Selectman Grozinger moved to appoint Tammy Roberts as Republican Registrar of Voters effective April 30, 2018. Selectman Gordon seconded. Motion carried unanimously.
- 5- **Discussion about the Revaluation process for the October 1, 2018 Grand List with Tax Assessor Denise Hames and Jay Cembruch and Mario Panagrosso of eQuality Valuation Services LLC.** Ms. Hames and Mr. Cembruch provided information about the revaluation process. She also stated that information about revaluation is posted on our Town website.
- 6- **Discussion/decision regarding the appointment of Bonnie Troy to the Sustainability Committee:** Selectman Gordon moved to appoint Bonnie

Troy to the Sustainability Committee for a term to end December 31, 2018. Selectman Grozinger seconded. Motion carried unanimously.

- 7- **Discussion/decision regarding the appointment of Ryan Gussen and Nancy Thiel to the Beautification Committee:** Mr. Gussen discussed his experience in woodworking and landscaping. Ms. Theil said she is active with the Weston Garden Club and has visions for improvements to the Town Center. Selectman Grozinger moved to appoint Ryan Gussen and Nancy Thiel to the Beautification Committee for a term to end June 30, 2022. Selectman Gordon seconded. Motion carried unanimously.
- 8- **Interviews of Brooke Valenti and Michael S. Liebow for the Marketing and Communications Advisory Committee & possible Committee appointments:** The BOS interviewed Ms. Valenti in person and Mr. Liebow via phone. No motion made.
- 9- **Interviews of David Muller, Jaclyn Jeffrey and Sarah Grigerick for the Survey Research Committee, followed by possible Committee appointments.** The Selectmen interviewed Mr. Muller and Ms. Jeffrey stated in person. Ms. Grigerick was interviewed at a previous BOS meeting. Selectman Gordon moved to appoint David Muller, Jaclyn Jeffrey and Sarah Grigerick to the Survey Research Committee. Selectman Grozinger seconded. Motion carried unanimously.
- 10- **Discussion/decision regarding request from Eversource to access Town property in order to perform maintenance and upgrade work in the Eversource right-of-way.** This item was tabled.
- 11- **Discussion/decision to approve a job description for the Children's Library Assistant:** Library Director Karen Tatarka reviewed the role the position plays in the Library. Selectman Grozinger moved to approve the job description for Children's Library Assistant as presented. Selectman

Gordon seconded. Motion carried unanimously.

**12- Discussion/decision to update the job description for Public Safety**

**Dispatcher:** Mr. Luiz explained that the Town is updating out of date job descriptions. Selectman Gordon moved to approve the job description for Public Safety Dispatcher as presented. Selectman Grozinger seconded. Motion carried unanimously.

**13- Discussion/decision to update the job description for Public Safety**

**Senior Dispatcher:** Selectman Grozinger moved to approve the job description for Public Safety Senior Dispatcher as presented. Selectman Gordon seconded. Motion carried unanimously.

**14- Update from the Library Board:** Library Board Chairman Anne Hunt reported on the status of the Library and its future plans.

**15- Discussion/decision about sharing costs with Westport for the Cavalry**

**Road Bridge replacement project:** Mr. Luiz explained the project and the grant that was awarded for the replacement of the bridge. The Selectmen reached a consensus that the inter-local agreement between Weston and Westport reflect a cost-share arrangement as set forth in the State Statutes. No motion made

**16- Establishment of a second *budget* referendum date (if necessary) and**

**determination of ballot language:** First Selectman Spaulding explained that the original date of May 12<sup>th</sup> was a conflict for two of our Registrars so a new date is being proposed. Selectman Grozinger moved that if one or more components of the proposed annual budget are not approved at the April 28<sup>th</sup> Annual Town Budget Referendum, then a second Budget Referendum be held on Thursday, May 17, 2018 from twelve o'clock noon and eight o'clock p.m. in the Weston Town Hall Meeting Room, and that the ballot give voters the option of indicating whether they reject a component of the budget because it is too high or because it is too low.

Selectman Gordon seconded. Motion carried unanimously.

- 17- **Discussion/decision about adoption a resolution supporting Weston's participation in the Sustainable CT Municipal Certification Program:** Amy Kalafa and Marc de Mul of the Sustainability Committee explained the purpose of participating in Sustainable CT and spoke about this being a positive thing for Weston, perhaps a selling point. Selectman Grozinger moved to adopt the following resolution supporting Weston's participation in the Sustainable CT Municipal Certification Program:
- WHEREAS, Sustainable CT is a comprehensive, statewide, action-oriented voluntary certification program, built by and for municipalities, with the vision that: Sustainable CT communities strive to be thriving, resilient, collaborative, and forward-looking. They build community and local economy. They equitably promote the health and well-being of current and future residents. And they respect the finite capacity of the natural environment. WHEREAS, Sustainable CT is designed to boost local economies, help municipal operations become more efficient, reduce operating costs, and provide grants and additional support to municipalities. WHEREAS, The Town of Weston embraces an ongoing process of working toward greater sustainability, selecting which actions it chooses to pursue from the voluntary menu of actions provided by Sustainable CT. RESOLVED, by the Board of Selectmen of the Town of Weston that we do hereby authorize the Town Administrator to serve as the Town of Weston's Sustainable CT contact person for the Sustainable CT Municipal Certification process and authorize him to complete Municipal Registration on behalf of the Town of Weston. RESOLVED, that to focus attention and effort within the Town of Weston on matters of sustainability, and in order to promote the Weston Board of Selectmen's local initiatives and actions toward Sustainable CT Municipal Certification, The Weston Board of Selectmen establishes the Weston Selectman Committee on Sustainability as the Town of Weston's advisory Sustainability Team. RESOLVED, that the first meeting of the Sustainability Team must be held within 90 days of passing this resolution and that the

Sustainability Team shall meet as frequently as needed, but no less than quarterly. RESOLVED, that the Sustainability Team shall report annually to the Weston Board of Selectmen on the progress of its activities toward Sustainable CT certification, with reports and presentations made publicly available. Selectman Gordon seconded. Motion carried unanimously.

- 18- **Property Tax Refunds:** Selectman Grozinger moved to approve property tax refunds totaling \$43,864.21, as presented. Selectman Gordon seconded. Motion carried unanimously.
- 19- **Minutes Approval: April 5<sup>th</sup>:** Selectman Gordon moved to approve the unapproved minutes of the April 5, 2018 Board of Selectmen meeting, as presented. Selectman Grozinger seconded. Motion carried unanimously.
- 20- **Acceptance of a \$3,000 donation to the Weston Police Department:** First Selectman Spaulding stated ADAP is donating \$3000 to fund a new drug take back program. Selectman Grozinger moved to accept a \$3,000 donation to the Weston Police Department from the Alcohol and Drug Awareness Program of Weston, PC. Selectman Gordon seconded. Motion carried unanimously.
- 21- **First Selectman Updates**
- a. ATBM : There was no quorum at the ATBM. The referendum vote will take place on April 28<sup>th</sup> in the Town Hall Meeting Room from 9 am to 8pm.
  - b. April 28<sup>th</sup> is also Hazardous Waste Day, Green Up Day, and Drug Take Back Day (from 10-1 pm in the Weston Police Station Lobby).
- 22- **Adjournment:** Selectman Gordon moved to adjourn at 9:21 pm. Selectman Grozinger seconded. Motion carried unanimously.

Minutes taken by: Randi Derene, Administrative Assistant  
Approved: May 3, 2018